

February 21, 2024 Wahpeton Park Board Minutes

Pursuant to due call and notice thereof, a regular meeting of the Wahpeton Park Board was held on Wednesday, February 21, 2024 at 5:15 pm at the Community Center in Wahpeton, North Dakota.

Commissioners present: Gripentrog, Jensen, Tobias.

Staff present: Brad Edwardson - Director of Parks and Recreation, Curt Holtz, Park Superintendent, Cortney Mann - Recreation Director, Park Board Clerk – Connie Metcalf

Meeting was called to order by Park Board Vice- President Gripentrog.

Citizen's Request: None

Approval of Minutes:

*Jensen motioned to approve the January 17, 2024, minutes, seconded by Tobias. MC 3-0.

Reports from Officers:

Director of Parks and Recreation:

Doing some rearranging our storage areas to make them more practical. We have moved the file Storage/archives to a locked room in Southeast corner of EQ room.

New website credit cards are working well.

Installed digital information screen on WCC lobby. It has been working well. Working on getting a active calendar set up.

Band Shelter grants reimbursement paperwork has been submitted. NDPRD reimbursement remainder was \$21,285.43. GDCD reimbursement was 29,330.37.

BW Blades/HOR was billed \$11,955.95 purchased through our account. Paid 2/14.

SOND was billed \$1886.00 for purchase through our accounts.

Quote to install a divider curtain in WCC gym First bid \$12,000.

AT&T contract owned by City of Wahpeton. Motion by Jensen to terminate AT&T account, seconded by Tobias. MC 3-0.

Discussed transferring ownership from the Red Door Art Gallery Building. Property Insurance options.

Zoo Director:

No report.

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Reports from Commissioners and Committees:

Maintenance / Planning:

Jensen is working on heating, concrete, electrical options for Sturdevant Field restrooms.

Getting quotes for Kidder shower room security doors.

Holtz- continue working on the Keeble Shelter.

NDSCS Diesel

Tech working on JD 1575. New motor was over 15,000.

Lost skating rink/pond due to warm temps.

Building walls for new park concession stand.

Paul is helping with WCC construction projects when time allows.

Personnel / Finance:

Health Ins premiums need to be evaluated.

If new rec center passes salary scale will need to be changed.

Checking:

Park Board - \$345,991.22

Park & Rec Foundation -\$189,385.07

Other Assets

- Hughes Trust - US Bank \$135,286.42
- Fleener Trust - BMO \$107,997.07
- Bell CD - \$107,000.00
- Bell Money Market \$26,862.63
- BMO Investment \$36,500.91
- Edward Jones \$8,000.00

New website credit card transactions are fully functional with deposits going into Park Board Account.

Budget review

Major expenses:

- Paid specials \$215,000.00 2/15

Major revenue :

- Property tax \$375,000.00

Board Approval Required

John Randall Field Lighting

Tobias motioned to accept the Musco 8 pole system for \$249,500.00 and Scott's Electric installation bid of \$190,306.00 Seconded by Jensen. MC 3-0.

Joe Schreiner has secured \$250,000 donation.

Tobias motioned to approve to start the Sturdevant Field project - Pending funding. Seconded by Jensen. MC 3-0.

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Recreation:

Mann reported Pickleball is doing intro classes for those interested.

Travel BB is ending March 2nd.

Youth Volleyball is starting March 5th - Please sign up on-line.

Hoop It Up Tourney – Feb 3rd was a great success. 30 teams competed.

Discussion was held on capping all grade levels to 8. Maybe moving it back March time frame.

Cal Ripken forms went out in January. Forms are due back April 1st.

Babe Ruth forms will be going to schools on Monday, February 26th.

Adult leagues will have playoff's mid March.

Baseball committee is rescheduling the benefit due to Easter weekend March 30th.

*Tobias motioned to approve the committee reports, seconded by Jensen. MC. 4-0.

Scheduled Committee meetings:

Maintenance / Planning Committee – Tuesday, March 12, 2024- 12 PM – Park Shop.

Personnel / Finance Committee – Wednesday, March 13, 2024, 12:00 PM – WCC.

Recreation Committee – Thursday, March 14, 2024, 12:00 PM – WCC.

Commissioner's Requests: None

Financial Reports:

Park Board Clerk's report:

Fund Balances as of 01/31/2024

Park Board: \$345,991.22.

Park and Recreation Foundation: \$189,385.07.

*Jensen motioned to approve financial reports and approve Park Board bills, seconded by Tobias. MC 3-0.

Unfinished / New Business: (100% approval for vote consideration).

Date of Next meeting: Wednesday, March 20, 2024, at 5:15 PM – Wahpeton Community Center.

Adjournment.

*Tobias motioned to adjourn, seconded by Jensen. MC. 3-0.

Brian Watson, Park Board President

Connie Metcalf, Park Board Clerk