

Wahpeton Park Board Minutes

March 20, 2024

Pursuant to due call and notice thereof, a regular meeting of the Wahpeton Park Board was held on Wednesday, March 20, 2024, at 5:15 pm at the Community Center in Wahpeton, North Dakota.

Commissioners present: Brian Watson, Tyler Gripentrog, Roger Jensen, Zack Hatting.

Staff present: Brad Edwardson - Director of Parks and Recreation, Curt Holtz - Park Superintendent, Cortney Mann - Recreation Director, Kathy Diekman, Zoo Director, Park Board Clerk – Connie Metcalf

Meeting was called to order by Park Board President Brian Watson.

Citizen's Request: none

Approval of Minutes:

*Motion by Gripentrog to approve the Park Board meeting minutes from February 21, 2024, seconded by Hatting. MC 4-0.

Reports from Officers:

Director of Parks and Recreation Director:

Work continues on office and storage area organization.

Received a check from NDPRD for the Band Shelter project for \$21,285.43.

Grant Applications to NDCA for Music in the Park and NDPRD for walk paths in zoo are due April 12.

Grant Application to NDFD for Community Forestry is due April 30.

Quotes for divider curtain in WCC gym will table until fall.

Discussion on RDAG property insurance options.

JRF lights project will have to wait until after the Legion season is over. Waiting on core samples for footings. It will take one month start to finish so would disrupt the season if started before August.

Zoo Director:

Damon DeVillers, Zoo Board was here discussing the zoo financial situation.

Zoo will open early this season. Every Friday-Saturday 10-4 beginning April 5.

April 27th it will be open daily.

Bobcat is considering their annual Family Picnic at the zoo.

Clean up Day – April 13th. Carousel Open May 25th.

Week of the Young Child – April 9th.

Wahpeton HS Day of Caring volunteer students will be on site – April 17th

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Reports from Commissioners and Committees:

Maintenance / Planning: Jensen reported 1 % sales tax committee approved \$24,400 funding to JSF restroom project. Public Works approved also.

Getting quotes for security doors for Kidder Showers rooms.

NDSCS will be doing this project.

Holtz reported Keeble Shelter is getting into final sheetrock and trim work phase.

Working with Red River Telecom on fiber optic routes for park.

Working with city water dept on sewer/water hookups for JSF restroom project.

Working on locations for new trash can holders.

Helped clear trees near golf course fishing pier.

Cleaning up tree stumps near Kidder restrooms.

Building walls for new park concession stand.

Personnel/Finance: Director reported Pool Manager will be pool only. Concession Stand will be separate manager.

Checking – February 29

Park Board- \$470,425.05

P & R Foundation - \$186,947.65

Other Assets (total) - \$413,155.00

Budget Review

Major Expenses – Baseball Field lights down payment

Major Revenue – Property Tax \$400,000.00

Recreation: Mann reported she has had inquires about the Horseshoe Pits

MSB currently have 13 teams and 5 Co Ed teams committed.

Richard Peterson and Greg Heitkamp will be helping her this summer.

Spring Fling will be April 28th this year.

Lisa Kunkel from Studio 22 will be taking youth pictures for youth programs.

Cal Ripkens and Babe Ruth are in process of signing up teams.

Looking for some one to run for Twin Town Baseball program.

Baseball Benefit is scheduled for May 4, 2024 at the WCC.

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*Gripentrog motioned to approve the committee reports, seconded by Hatting. MC. 4-0.

Scheduled Committee meetings:

Maintenance / Planning Committee – Tuesday, April 9, 2024- 12 PM – Park Shop.

Personnel / Finance Committee – Wednesday, April 10, 2024 - 12:00 PM – WCC.

Recreation Committee – Thursday, Thursday, April 11, 2024 -12:15 PM – WCC.

Commissioner’s Requests: None

Financial Reports:

Park Board Clerk’s report: Director's report

*Gripentrog motioned to approve financial reports and approve Park Board bills, seconded by Hattling. MC 4-0.

Unfinished / New Business: (100% approval for vote consideration).

Date of Next meeting: Wednesday, April 17, 2024- 5:15 PM – Wahpeton Community Center.

Adjournment.

*Gripentrog motioned to adjourn, seconded by Hattling. Motion carried 4-0.

Brian Watson, Park Board President

Connie Metcalf, Park Board Clerk