

Wahpeton Park Board Minutes

January 15, 2025

Pursuant to due call and notice thereof, a regular meeting of the Wahpeton Park Board was held on Wednesday, January 15, 2025, at 5:15 pm at the Community Center in Wahpeton, North Dakota.

Commissioners present: Watson, Gripentrog, Tobias, Hatting. Formaneck.

Staff present: Brad Edwardson - Director of Parks and Recreation, Curt Holtz –Park Superintendent, Kathy Diekman - Zoo Director, Josh Cook - Business Manager, Summer Scepaniak- Recreation Director, Park Board Clerk- Connie Metcalf.

Meeting was called to order by Park Board Commissioner Tobias.

Citizen's Request: Roger Jensen recommendation for Park signs.

Approval of Minutes:

*Motion by Hatting to approve the Park Board regular meeting minutes from December 18, 2024, seconded by Formaneck. MC 3-0.

Reports from Officers

Director of Parks and Recreation:

- JRF lights groundwork has been completed.
- Pole removal is scheduled for week of 1/13.
- JRF fence has been reinstalled.
- Spring painting needs to happen as soon as weather permits.
- WPS has interest in taking over the Summer Food Program.
- Discussion on Wahpeton Public School taking over the Summer Food Program.

* Motion by Tobias to keep Summer Food Program with Park Board one more year, seconded by Gripentrog. MC 4-0

- Director and Jensen discussed new signs in the park.
- Hatting would like to see quotes on different concepts of signs – cost and materials.

*Motion by Formaneck to approve the concept of signs, seconded by Tobias. MC 4-0.

Zoo Director:

- Giving Hearts Day – February 13.
- The GHD Match is due January 27th!
- Superbowl pick – February 5.
- Blue Goose Days June 5-8 – June 7 being the biggest day.
- Zoo Clean Up Day

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Reports from Commissioners and Committees:

Maintenance / Planning Committee: Holtz

Buildings

- Keeble Shelter has been cleared out of Santa House items..
- JSF next step is to install heat.
- Interior will be constructed during winter months.

Grounds

- JRF fence and lights are being installed.

Equipment

- Front bearings and brakes on the People Mover Bus were installed.
- Car trailer was rebuilt last month (new axles, deck and paint.

Planning

- Quotes are needed for the Hughes Shelter floor replacement project.
- JRF fence have \$48,500 remaining to be invoiced.
- JRF lights have \$160,000 remaining to be invoiced.
- \$24,400 paid to NDSCS to be reimbursed by City of Wahpeton. Del 12/18 to city.

Personnel/Finance Committee:

Personnel:

- No items

Finance:

- End of month balances
 - Park Board \$170,261.22.
 - P&R Foundation \$209,066.79.
- Other Assets
 - (total) \$415,000
 - Zoo debt - \$378,932.78
- Budget Review
 - Major Expenses- JRF lights, JRF Fence, JSF restrooms
 - Major Revenue – JRF lights, JRF Fence, JSF restrooms

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Recreation Committee:

- Men's Basketball will be starting January 8th.
- Basketball will host 3 tournaments.
- Women's and Coed will start up January 13 & 15th.
- College Archery will be using the gym 1/week with a charge.
- Gym is reserved for traveling basketball teams 3:30-9.

*Tobias motioned to approve the committee reports, seconded by Hatting. MC 5-0.

Scheduled Committee meetings:

- **Maintenance / Planning Committee** – Tuesday, February 10, 2025- 12 PM – Park Shop.
- **Personnel / Finance Committee** – Wednesday, February 12 - 12:00 PM – WCC.
- **Recreation Committee** – Thursday, February 13, 2025 - 12:00 PM – WCC.

Commissioner's Requests:

- None

Financial Reports:

- Financial reports available.
- Monthly bills submitted.

*Watson motioned to approve financial reports and approve Park Board bills, seconded by Tobias.
MC. 5-0.

Unfinished / New Business: (100% approval for vote consideration).

Date of Next meeting: Wednesday, February 19, 2025- 5:15 PM – Wahpeton Community Center.

Adjournment.

*Formanek motioned to adjourn, seconded by Watson. MC. 5-0.

Brian Watson, Park Board President

Connie Metcalf, Park Board Clerk