

# Wahpeton Park Board Minutes

**May 22, 2024**

Pursuant to due call and notice thereof, a regular meeting of the Wahpeton Park Board was held on Wednesday, May 22, 2024, at 5:15 pm at the Community Center in Wahpeton, North Dakota.

Commissioners present: Brian Watson, Roger Jensen, Zack Hatting, Tyler Gripentrog.

Staff present: Brad Edwardson - Director of Parks and Recreation, Curt Holtz - Park Superintendent, Cortney Mann - Recreation Director, Park Board Clerk – Connie Metcalf.

Meeting was called to order by Park Board President Brian Watson.

**Citizen's Request:** none

## **Approval of Minutes:**

\*Motion by Gripentrog to approve the Park Board meeting minutes from April 17, 2024, seconded by Jensen. MC 4-0.

## **Reports from Officers:**

Director – RRASC will vote on a motion to June to grant the board \$4,000 for the Knights Shelter project.

New Fridge for the WCC arrived.

Waiting on Pickleball nets to be delivered to be installed in June.

On-line camping reservations have been going very well.

BMO bank accounts are closed out.

Bell Bank reimbursed the \$12,400 check fraud against WPB account.

Received a \$1,000 donation from OK Tire/Bridgestone for Special Olympics.

Discussed Red Door Art Gallery building, Property Insurance options.

Discussion on stump grinding options. Have 60 trees to grind up.

\*Motion by Hatting to purchase a new stump grinder for the tool cat, seconded by Gripentrog. MC 4-0.

## **Zoo Director:**

# Wahpeton Park Board

## **Reports from Commissioners and Committees:**

**Maintenance / Planning:** Jensen- Sturdevant Field Storage building materials have been purchased.

Wahpper sign will be completed soon. CVB will cover costs.

Hatting – Trees North of golf course card sheds need to be cleared out to be more open.

Holtz – Gardens tilled multiple times. Main park was sprayed for weeds.

Red River Telecom is installed in all locations.

Knights Shelter has power and lights. Floor painted and table moved in.

Keeble Shelter has a few minor items to complete.

Nelson has been working on getting pool ready.

Dog Park water has frozen over winter. Pipes made for warmer conditions. All broken up under the ground.

Need to replace everything.

**Personnel/Finance:** Director is still looking for a pool manager. Lifeguards have stepped up to fill positions but still need an adult down there.

HOR still owes WPB \$20,000 for their loan.

Received a check from Baseball Committee for their loan payment 3,086.38.

## **Finance:**

Checking – Park Board \$1,000,725.38.

P&R Foundation - \$186,286.69

Other Assets (total) - \$415,000

## **Budget Review**

Major Expenses – JRF lights – July \$500K

JRF Fence – August \$35K

JSF Restrooms – Sept \$60K

Major Revenue – JRF Lights – March \$250K CVB, August \$100K

JRF Fence – May \$15K CVB, August \$20K 1%

JSF Restrooms – Sept 20K 1%, Sept \$20K contractors

**Recreation:** Mann - The portable mound arrived. The teams said it works well and really like it.

MSB started, Coed starts June 11<sup>th</sup>.

Summer programs start June 3<sup>rd</sup>. Summer Food Program starts June 3<sup>rd</sup> also.

Bailey Bernstein Track Meet had 170 kids signed up. This number does not include last minute kids showing up.

# Wahpeton Park Board Minutes

\*Gripentrog motioned to approve the committee reports, seconded by Hatting. MC. 4-0.

## **Scheduled Committee meetings:**

**Maintenance / Planning Committee** – Tuesday, June 11, 2024 - 12 PM – Park Shop.

**Personnel / Finance Committee** – Wednesday, June 12, 2024 - 12:00 PM – WCC.

**Recreation Committee** – Thursday, June 14, 2024 -12:15 PM – WCC.

**Commissioner's Requests:** Gripentrog requested the dog waste by park entrance be moved to North side of sidewalk. This is for safety reasons.

Watson mentioned in the future that he wanted everything all ready for any big events happening - not at the last minute.

## **Financial Reports:**

Park Board Clerk's report: Director's report

\*Hatting motioned to approve financial reports and approve Park Board bills, seconded by Gripentrog. MC 4-0.

**Unfinished / New Business:** (100% approval for vote consideration).

**Date of Next meeting:** Wednesday, June 19,2024- 5:15 PM – Wahpeton Community Center.

## **Adjournment.**

\*Jensen motioned to adjourn, seconded by Gripentrog. MC 4-0.

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**Brian Watson, Park Board President**

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**Connie Metcalf, Park Board Clerk**