

Wahpeton Park Board Minutes

August 21, 2024

Pursuant to due call and notice thereof, a regular meeting of the Wahpeton Park Board was held on Wednesday, August 21, 2024 at 5:15 pm at the Community Center in Wahpeton, North Dakota.

Commissioners present: Brian Watson, Casey Formaneck, Deb Tobias.

Staff present: Brad Edwardson - Director of Parks and Recreation, Cortney Mann - Recreation Director, Kathy Diekman - Zoo Director, Connie Metcalf- Park Board Clerk

Meeting was called to order by Park Board President Brian Watson.

Citizen's Request:

Approval of Minutes:

*Motion by Formaneck to approve the Park Board meeting minutes from July 17, 2024, seconded by Tobias. MC 3-0.

*Motion by Tobias to approve the Special Meeting minutes from July 17,2024, seconded by Formaneck. MC 3-0.

Reports from Officers:

Director:

Summer Food Program completed on August 10th. Served 15,187 meals. Revenue is about 67K. Expenses will be figured when all numbers are in.

Contractors are held up with different projects so pickleball courts are being held up also.

Waiting on Scott's Electric to verify electrical info to send purchase agreement back.

Have not heard back on the transfer of Evergreen Park to WPS.

Met with Minnkota Communications about cameras at the Park and Kidder Recreation.

*Motion by Formaneck to add more cameras to Park and Kidder Rec, seconded by Tobias. MC 3-0.

We have requests for 5 memorial tree plantings.

Zoo Director:

Diekman gave a dedication for "Ollie's Goat Bridge." Oliver family met with Roger Jensen and staff. many memories shared.

CZ participated in the Headwaters Music Festival.

CZ presented at the Wilkin County Fair and Douglas County Fair in August.

Tal's Concert was well attended and his Best Performance to date.

Make a Wish Foundation partnered with CZ for a very special wish on August 8th.

Member Picnic is Monday, September 16, 5-7 pm. Zoo Boo is Saturday, October 26th.

Fall hours are Thursday – Sunday 10-4 pm.

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Reports from Commissioners and Committees:

Maintenance / Planning:

Director reported the flag poles were damaged during a windstorm. Will install a new pole.
Being short staffed all summer made it hard to keep up with tree and grass trimming.
Curt's truck tires need to be replaced after steering linkage is replaced.
Will check with MDI on building a frame for a nicer base for park entrance sign.

Personnel/Finance:

Director Modified a self evaluation for personal evaluations in September.
Checking – Park Board \$820,470.83.
Park and Rec Foundation \$203,415.37.
Other Assets \$415,000.

Recreation:

Fall activities will start up August 19th ..

Girls Basketball will start September 23rd – November 1st

Women's and Coed Volleyball will start the week of Sept 16 & 18.

Julie, Kelly, Cortney met to discuss Twin Town for next season. Practice will be in Wahpeton during the day. Games will be in Breck in the evenings.

Basketball tournaments - 8 are in the schedule for this season. Entry fees will be \$175/team..

*Formanek motioned to approve committee reports, seconded by Tobias. MC. 3-0.

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Scheduled Committee meetings:

Maintenance / Planning Committee – Tuesday, September 10, 2024 - 12 PM – Park Shop.

Personnel / Finance Committee – Wednesday, September 11, 2024 - 12:00 PM – WCC.

Recreation Committee – Thursday, September 12, 2024 -12:00 PM – WCC.

Commissioner's Requests:

Financial Reports:

Park Board Clerk's report: Director's report

*Tobias motioned to approve financial reports and approve Park Board bills, seconded by Formaneck. MC 3-0.

Unfinished / New Business: (100% approval for vote consideration).

Date of Next meeting: Wednesday, September 18, 2024- 5:15 PM – Wahpeton Community Center.

Adjournment.

Tobias motioned to adjourn, seconded by Formaneck. MC 3-0

Brian Watson, Park Board President

Connie Metcalf, Park Board Clerk